

State of Alaska FY2003 Governor's Operating Budget

Department of Corrections Anchorage Jail Component Budget Summary

Component: Anchorage Jail

Contact: Allen J. Cooper, Director of Institutions

Tel: (907) 269-7409 **Fax:** (907) 269-7420 **E-mail:** allen_cooper@correct.state.ak.us

Component Mission

To protect the public in the Anchorage area by serving as the central intake for all misdemeanor and felon prisoners within the Municipality and provide law enforcement agencies access to the requisite court services within a secure setting. The location and design of the institution provides for the efficient management of prisoners by all criminal justice agencies.

Component Services Provided

The Anchorage Jail provides for the secure and humane detention for a population of up to 400 prisoners. These prisoners may be pretrial or convicted male and female adults and juveniles waived to adult status, regardless of the prisoner's custody level. Additionally, some sentenced offenders will be detained while awaiting transfer to other facilities or because of their need for special services available in the Anchorage area. The Anchorage Jail provides for the basic needs of its prisoners, including food, clothing, shelter, and security. Medical, dental and mental health services are provided by departmental and contract staff. Law library, educational, religious, life skills, and behavioral modification programs are also provided by departmental staff or by vendors. Correctional officers provide 24-hour security and delivery of other basic services. Administrative staff provides ancillary services to support the effective management of the facility. All this is accomplished in a secure manner to protect the prisoners, staff, and the general public.

Component Goals and Strategies

The Anchorage Jail replaces the existing Sixth Avenue Correctional Center and becomes the new cornerstone of police and law enforcement activity within Anchorage. The 180,930 square foot facility will include an Intake/Transfer/Release Area, Program Space, Administration, Medical, Core Services, Plant Services, Magistrate Court space and the Municipal Inebriate Transfer Station.

- Ensure the safety and security of the prisoner population, correctional staff, and the public.
- Provide meaningful work opportunities to serve the dual purposes of, first, instilling good work habits and the sense of personal responsibility a prisoner needs to be successful in the community and, second, performing a necessary service for the institution.
- Implement procedures that improve the exchange of ideas and information at all levels of personnel.
- Provide program opportunities to prisoners who desire to change or modify their behavior.
- Reduce the number of prisoner grievances by appropriately training and educating correctional staff regarding the requisite statutes, regulations, and departmental policies and procedures.
- Optimize the use of community-based housing and alternative supervision programs, using the classification and assessment system in accordance with the Department's direction.

Key Component Issues for FY2002 – 2003

The new Anchorage Jail will face the same challenges as all other state corrections facilities: it must meet operational expectations while remaining within budget. Most essential operations will be accomplished in an efficient and effective manner at this facility. The following are areas of concern:

- Continue implementation of and training on the new computerized offender management information system (OTIS) to ensure the best use of new technology both for efficiency and data quality.
- Complete installation of fixed and steerable satellite dishes to take advantage of both inmate education and staff training; and implement data collection protocols in both these arenas.
- Jail management must work to ensure development and support of professional staff through constructive supervision, leadership and training, and maintenance of high employment standards.

- Staff must complete transition planning and procure necessary furnishings and equipment to be installed in the new facility.
- Staff must be trained in all aspects of the new facility's security systems and must work with contractors to ensure proper operations throughout the facility.

Major Component Accomplishments in 2001

- In cooperation with the Municipality of Anchorage, Sixth Avenue staff played an integral part in the construction management efforts for the new Anchorage Jail.
- Groundbreaking for the new Anchorage jail began in March 2000 and continued throughout FY2001.
- Transition planning began during November 1999 and continued throughout FY2001.
- Institutional staff have simultaneously been involved in daily operations at Sixth Avenue and in laying groundwork for all operating processes necessary for the transition to the new Anchorage Jail. This includes writing policy and procedures, preparation of hiring plans and training of new staff, ordering supplies, security equipment, food, etc.

Statutory and Regulatory Authority

- 1) Probation, Prisons and Prisoners (AS 33)
- 2) Welfare, Social Services and Institutions (AS 47)
- 3) Health and Safety (AS 18)
- 4) Criminal Law (AS 11)
- 5) Public Finance (AS 37)
- 6) State Government (AS 44)
- 7) Create Corrections (EX.OR.55)
- 8) Corrections (22 MC)

Anchorage Jail

Component Financial Summary

All dollars in thousands

	FY2001 Actuals	FY2002 Authorized	FY2003 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	0.0	2,789.2	8,153.5
72000 Travel	0.0	35.8	76.8
73000 Contractual	0.0	596.3	890.3
74000 Supplies	0.0	348.2	862.9
75000 Equipment	0.0	214.8	0.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	29.8	75.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	0.0	4,014.1	10,058.5
Funding Sources:			
1002 Federal Receipts	0.0	0.0	369.4
1004 General Fund Receipts	0.0	3,999.1	8,766.8
1005 General Fund/Program Receipts	0.0	0.0	0.0
1007 Inter-Agency Receipts	0.0	15.0	15.0
1108 Statutory Designated Program Receipts	0.0	0.0	907.3
Funding Totals	0.0	4,014.1	10,058.5

Estimated Revenue Collections

Description	Master Revenue Account	FY2001 Actuals	FY2002 Authorized	FY2002 Cash Estimate	FY2003 Governor	FY2004 Forecast
Unrestricted Revenues						
None.		0.0	0.0	0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0	0.0	0.0
Restricted Revenues						
Federal Receipts	51010	0.0	0.0	0.0	369.4	369.4
Interagency Receipts	51015	0.0	15.0	15.0	15.0	15.0
Statutory Designated Program Receipts	51063	0.0	0.0	0.0	907.3	907.3
Restricted Total		0.0	15.0	15.0	1,291.7	1,291.7
Total Estimated Revenues		0.0	15.0	15.0	1,291.7	1,291.7

Anchorage Jail**Proposed Changes in Levels of Service for FY2003**

In addition to the transfer of all funds from Sixth Avenue Correctional Center, an increment in the amount of \$1,895.5 of state general funds will cover the initial operating cost increases of the new replacement Anchorage Jail. These funds will be used to cover the full 12 months of personal service costs of the 83 full-time positions allotted in FY2002 and to further support day-to-day operations.

Summary of Component Budget Changes**From FY2002 Authorized to FY2003 Governor***All dollars in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2002 Authorized	3,999.1	0.0	15.0	4,014.1
Adjustments which will continue current level of service:				
-Transfer Sixth Avenue Correctional Center Budget to Anchorage Jail	3,543.3	362.8	23.4	3,929.5
-Transfer HB53 Anchorage Jail Planning Funds from Administrative Services	90.0	0.0	0.0	90.0
-FY 2003 Fund Source change (GF/PR to Statutory Designated PR)	-883.9	0.0	883.9	0.0
-Year 3 Labor Costs - Net Change from FY2002	122.4	6.6	0.0	129.0
Proposed budget increases:				
-Anchorage Jail full year funding - annualized costs	1,895.9	0.0	0.0	1,895.9
FY2003 Governor	8,766.8	369.4	922.3	10,058.5

Anchorage Jail

Personal Services Information

Authorized Positions		Personal Services Costs		
	<u>FY2002</u>	<u>FY2003</u>		
	<u>Authorized</u>	<u>Governor</u>		
Full-time	83	137	Annual Salaries	5,595,285
Part-time	0	0	COLA	186,137
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	2,218,294
			Less 4.33% Vacancy Factor	(346,216)
			Lump Sum Premium Pay	500,000
Totals	83	137	Total Personal Services	8,153,500

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Clerk I	2	0	0	0	2
Administrative Clerk II	8	0	0	0	8
Administrative Clerk III	6	0	0	0	6
Administrative Manager II	1	0	0	0	1
Adult Probation Off I	2	0	0	0	2
Adult Probation Off II	3	0	0	0	3
Adult Probation Off III	1	0	0	0	1
Asst Correctional Supt	2	0	0	0	2
Correctional Officer I	10	0	0	0	10
Correctional Officer II	64	0	0	0	64
Correctional Officer III	11	0	0	0	11
Correctional Officer IV	1	0	0	0	1
Correctional Supt II	1	0	0	0	1
Criminal Justice Technician I	5	0	0	0	5
Ed Coordinator (Cor)	1	0	0	0	1
Enviro Services Lead	1	0	0	0	1
Facilities Manager I	1	0	0	0	1
Food Service Foreman	1	0	0	0	1
Food Service Journey	2	0	0	0	2
Food Service Lead	3	0	0	0	3
Food Service Supervisor	1	0	0	0	1
Library Assistant II	1	0	0	0	1
Maint Spec Bfc Jrny II/Lead	2	0	0	0	2
Maint Spec Etrician Journey II	1	0	0	0	1
Maint Spec Etrionics Journey I	2	0	0	0	2
Maint Spec Plumb Jrny II	1	0	0	0	1
Micro/Network Tech I	1	0	0	0	1
Stock & Parts Svcs Journey II	1	0	0	0	1
Supply Technician I	1	0	0	0	1
Totals	137	0	0	0	137